

Local Governing Body of Stokesley School

Meeting Minutes



Date	Wednesday 27th January 2016 – 8:00am – 10:00am
Venue	Stokesley School

Present:	I.Blakemore, S.Brennan, B.Griffiths, C.Brooker (Headteacher), P. Howes(Hw), P.Hutchinson(Vice Chair), S.Thorogood
Apologies:	M.Miles, V.von Morgen
Presenters:	P.Fazakerley (Fz) (Vice Principal)
In Support:	S.Hague (C2G)

Minute No.	Agenda Item	Action
LGB601/16	Consented/ Non-consented absences and confirmation that quorum present It was agreed that the absence and reason for absence received from M.Miles and V.von Morgen be consented to.	
LGB02/16	Declarations of personal and pecuniary interests Governors were reminded to make declarations of interest, pecuniary or otherwise, for any agenda item.	
LGB03/16	Notification of items of other urgent business 1. Appointment of Governors	
LGB04/16	To confirm as a correct record of the minutes of the meeting held on 25th November 2015 It was agreed that the minutes of the previous meeting held 25 th November 2015 (minute nos. LGB61/15 – LGB74/15 inclusive) be approved and signed as a true record.	
LGB05/16	To consider any matters arising from the minutes for which there is no separate agenda item <i>LGB60/15 - All governors to review their profiles (no more than 200 words) and send an updated version to C2G for inclusion on the Stokesley School website.</i>	ALL Govs
LGB06/16	Headteacher's Report The Headteacher's Report was circulated with the meeting Agenda. CMB gave a verbal report to the governors and expanded on the topics covered in the report. 1. Achievement and Quality Assurance a. Achievement – covered under Minute No. LGB09/16. b. Quality Assurance – The programme for quality assuring the faculties is well underway and the Headteacher updated the governors on the outcomes of the programme to date. 2. Behaviour – The Headteacher confirmed that a governors' panel had endorsed the decision to permanently exclude a student from the school. 3. Personnel Issues – The Headteacher responded to questions from the	



	<p>governors regarding staff attendance and sickness absence, and confirmed that a review of the 'impact of changes to the curriculum' will be conducted towards the end of the school year.</p> <p>4. Budget monitoring – The monthly financial summary report with commentary for information (<i>Apr-Dec 15 summary finance report for GB JN Dec 15</i>) was circulated with the Agenda. The governors reviewed the commentary and were satisfied with the current expenditure and forecasting.</p> <p>5. ALT Developments–The Headteacher updated the governors as to the progress made to date.</p>	
<p>LGB07/16</p>	<p>Updated Child Protection Policy The '<i>Child Protection Policy updated Dec 2015_vFINAL</i>' was circulated with the meeting Agenda for approval. The Policy has been updated in light of new NYCC guidance, and the governors approved this updated document.</p>	
<p>LGB08/16</p>	<p>Updated Behaviour Policy The '<i>Behaviour Policy updated Jan 2016_vFINAL</i>' was circulated with the meeting Agenda for approval. This policy outlines the standards of behaviour expected from students at Stokesley School and has been updated following an annual review. The governors approved this updated document.</p>	
<p>LGB09/16</p>	<p>School Performance (RAISEonline Review), including Curriculum Decisions School Performance - One paper (<i>RAISEonline 2015 Summary Report for Stokesley School</i>), and 3 spreadsheets which were compiled to highlight comparative statistics, were sent to the governors prior to the meeting. The spreadsheets were as follows:</p> <ol style="list-style-type: none"> 1. Local schools 2014-15 2. GCSE 2015 compared to local schools 3. 16-19 Compared to local schools 2015 <p>The RAISEonline summary report contained tables and charts that compared Stokesley School against national figures. These comparisons highlight how effectively the school is performing in terms of achievement and attendance. Fz emphasised the most significant data from the report which enabled to the governors to question student progress. Effective questioning led the governors to explore the strengths and weaknesses of the subject areas, and how curriculum provision linked to the results achieved. The governors thanked Fz for his input, and for producing the relevant data required to review the information contained in the report.</p> <p>To date, the revised data for LV3A hasn't been published, however the Headteacher gave a brief account of the students' achievements.</p> <p>The governors reported that they were pleased that the students at Stokesley School, once again produced outstanding results at both GCSE and A Level putting the school in the top 2% of schools nationally.</p>	

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	Curriculum Decisions – There was a discussion regarding the school’s curriculum and the impact of the new assessment scheme. The governors welcomed this session, and are aware of the challenges ahead.	
LGB10/16	** Resources and Estates – verbal update for information Estates - SWB delivered a verbal update on the Condition Improvement Fund (CIF) for the two ‘Capital Project Applications 2015’ for Stokesley School. The status of the refurbishment of the Caretakers House was discussed, and the governors were made aware of the ongoing consultation with stakeholders regarding an upgrade to the Youth Centre.	
LGB11/16	** Personnel – verbal update for information Nothing to report (that wasn’t confidential).	
LGB12/16	** Health and Safety – verbal update for information Nothing to report which hadn’t already been raised during the meeting.	
LGB13/16	** Date of Next Meeting Wednesday 24 th February at Stokesley School from 08:00-10:00am	
LGB14/16	Any Other Business Appointment of Governors The governors had a discussion regarding appointing governors. Several recommendations were considered, and the key recommendations were noted as follows: <ol style="list-style-type: none"> 1. Re-appoint governors following their 4-year term should they be willing to continue to stand. 2. Fill the governor positions that have become vacant as a result of two governors leaving in Jan-2016. 3. Continue with making direct approaches to those who have shown an interest in becoming a governor. <p><i>ACTION: CMB to represent the governors recommendations at the next ALT Board meeting on 11th February 2016.</i></p>	CMB - Done

**** Standing Item**

Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB01/16 – LGB14/16 inclusive
Documents Circulated with Minutes None
Date: 27th January 2016

Signed: A.P. Hutchings (Chair)

Date: 24th February 2016