

Local Governing Body of Stokesley School

Meeting Minutes



Date	Wednesday 13th July 2016 – 8:00am – 10:00am
Venue	Stokesley School

Present:	I.Blakemore, S.Brennan (Vice Chair), B.Griffiths, C.Brooker (Headteacher), P.Howes (Hw), P.Hutchinson (Chair), M.Miles, J.Pernet and S.Thorogood
Apologies:	None
Presenters:	None
In Support:	S.Hague (C2G)

Minute No.	Agenda Item	Action
LGB61/16	Consented/ Non-consented absences and confirmation that quorum present All governors were present and the Chairman confirmed that the meeting was quorate.	
LGB62/16	Declarations of personal and pecuniary interests The governors were reminded to ensure that their declarations of interest, pecuniary or otherwise were up to date. The governors confirmed that they had no personal or pecuniary interests in any of the agenda items of the meeting.	
LGB63/16	Notification of items of other urgent business - Year 11 Presentations.	
LGB64/16	To confirm as a correct record the minutes and confidential minutes of the meeting held on 25th May 2016 The governors agreed that the minutes, and the confidential minutes of the previous meeting held on 25 th May 2016 (minute nos. LGB50/16 – LGB60/16 inclusive, and minute no. CLGB01/16) be approved and signed as a true record. Both sets of minutes were duly signed by the Chair.	
LGB65/16	To consider any matters arising from the minutes for which there is no separate agenda item - LGB55/16 - Arrange a date (and time) to hold a Boot Camp. <i>DONE</i> - date confirmed as Thursday 23 rd June at Stokesley School from 7:45 – 9:00am. - LGB59/16 - JP to approach the primary school with the view to set up a meeting between the Headteachers. <i>DONE</i> – the Headteacher confirmed that an exploratory meeting had taken place, and that there was nothing further to report.	
LGB66/16	Headteacher’s Report The Headteacher’s Report (2016-07-05_Headteachers Report July 2016) was circulated to the governors with the meeting Agenda. CMB gave a verbal report to the governors and expanded on a number of the topics covered in the report.	

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	<ol style="list-style-type: none"> 1. Achievement – Examination Results Summer 2016 – The Headteacher answered a number of questions from the governors regarding the VA measures. The governors requested further information on the % of pupils achieving EBacc by way of comparison, and the Headteacher confirmed the percentages as follows: 2014 - 73%, 2015 - 61%, 2016 - 51% (i.e. taken this summer)*, 2017 est - 59%*, 2018 est - 73% (starting Year 10 now - taking exams in 2018)* *n.b. - Relate to predictions of outcomes. Clarification on what constituted a coasting school was sought and the Headteacher agreed to provide a definition. 2. Draft School Improvement Priorities for 2016-2017 – The governors reviewed Appendix 1 (Strategic Priorities 16-17) which was circulated with the meeting agenda, to confirm their understanding and asked a number of questions on ‘Cross Phase Progression’, Curriculum and Attendance. The Headteacher explained the priorities in more detail. 3. Main School Numbers – The Headteacher highlighted the significant increase in pupil numbers for the academic year 2016-17 when compared with 2015-16, which led to the governors clearly understanding the reason for the increase in teaching and learning staff numbers. 4. Personnel (Leavers and New Starters) – The Headteacher shared the 2016-17 Teaching Staff list (Appendix 2) which was circulated with the meeting agenda with the governors, and they not only discussed the leavers and their reasons for leaving, but the backgrounds of the new starters as well. The governors formally thanked those staff that were leaving for all their hard work and wished them luck with their new ventures, and welcomed the new starters. Personnel (Restructured SLT Roles) – The Restructured SLT Roles paper (Appendix 3) was circulated with the meeting agenda, and the Headteacher explained the key rationale behind the restructuring, which was to develop the capacity of Stokesley School and provide the professional development needed. 5. Areté Learning Trust (Update) – Nothing further to report. Areté Learning Trust (Finance) – Refer to item LGB68/16. Areté Learning Trust (CIF – Impact and Progress of School Building Improvements) – Refer to item LGB69/16. 6. Compliance – A list of ‘Statutory Policies Required by Education Legislation (Appendix 4) was circulated with the meeting agenda. During the meeting the Headteacher sought clarity regarding the responsibility for each of the policies. The C2G agreed to update the document. 7. Complaints – Refer to item LGB69/16. 8. Year End – The Headteacher formally thanked the governors for their support throughout the academic year. <p>ACTION: Headteacher to provide a definition on what constitutes a coasting school. DONE – email sent to governors on 13th July 2016 (15:30).</p>	CMB – Done
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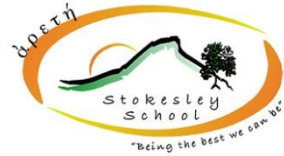
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	ACTION: C2G to update the Statutory Policies Required by Education Legislation paper.	C2G – Done
LGB67/16	<p>MAT – Implications of National Strategy for Stokesley School as an ALT Academy (to include feedback from those who attended the Boot Camp)</p> <p>The governors confirmed that the ‘Boot Camp’ on ‘ALT Matters’ held on Thursday 23rd June 2016 had been useful and informative. Following on from the session, the governors have confirmed that further questions had come to light. The governors agreed to submit any further questions to the Headteacher who would answer them in a timely manner.</p> <p>ACTION: Any further questions regarding the ALT should be submitted to the Headteacher, who agreed to answer them in a timely manner.</p>	All Govs CMB
LGB68/16	<p>** Resources, Personnel and Estates – verbal update for information</p> <p>SWB gave a verbal update and covered the highlights from the RPE Committee meeting held on 15th June 2016 which included:</p> <ul style="list-style-type: none"> – Discussions regarding the 16/17 budget, which has been agreed and approved by the ALT Board; – An update on the progress of the capital projects. References were made to the fact that since the projects started there had been 3 site managers, that accommodation was proving tight for the teaching staff, and that there had been a number of minor issues but that the pupils and staffs’ safety had not been compromised. The governors complimented the school on their ability to continue to deliver the curriculum under testing circumstances; – An update on broken down boiler in the MFL block; – An update on the 5-year Estates plan; and – An update on the process for applying for the next round of CIF funding. Guidance for applying is expected to be available from October 2016. <p>Following the update, there was nothing further to report.</p>	
LGB69/16	<p>** Health and Safety – verbal update for information</p> <p>The Headteacher confirmed that building work at Stokesley School had commenced, and that and that Steve Wilkinson continues to be very thorough in his project management, and especially with regard to the health and safety arrangements made to date.</p> <p>The matter dealing with Safeguarding was agreed to be treated as confidential, and has been excluded from the minutes to be made available for public inspection. Details of the matter are recorded in the Confidential Minute – Part 2 (CLGB02/16).</p>	
LGB70/16	<p>Any Other Business</p> <ul style="list-style-type: none"> - Year 11 Presentations – A governor questioned aspects of the Year 11 presentations and the Headteacher discussed these with the governor outside of the meeting. 	

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LGB71/16	<p>** Date of Next Meetings (at Stokesley School from 08:00-10:00am)</p> <ul style="list-style-type: none"> – Wednesday 21st September 2016 – Wednesday 19th October 2016 – Wednesday 16th November 2016 – Wednesday 7th December 2016* (<i>assuming national comparative data is available</i>) – Wednesday 8th February 2017 – Wednesday 5th April 2017 – Wednesday 17th May 2017 – Wednesday 12th July 2017 <p>There being no other business the Chairman declared the meeting closed at 9:15am.</p>	
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**** Standing Item**

Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB61/16 – LGB71/16 inclusive
Documents Circulated with Minutes None
Date: 14th July 2016

Signed: A. P. Hutchings (Chair)
 Date: 21st September 2016.....