



STUDENT PLANNER

STUDENTS

- bring your planner to school every day
- write in your homework every day and tick it off when you have done it
- fill in your timetable for lessons and homework
- regularly read and use the study skills pages
- have your planner ready each lesson so that you can use your traffic lights pages and reward pages whenever you need to.

PARENTS & STUDENTS

- read through the information and self-help pages together and sign contracts at the front of the planner.



PARENTS/CARERS

- check the planner regularly to ensure homework is being set and completed
- sign the planner at the end of each week
- use the messages space to tell us if you have any concerns about the homework or to give us information e.g. dental or medical appointments.

TEACHERS WILL

- use the message spaces to let you know good (or bad) news about progress, effort and behaviour if they want you to know about it quickly.

TUTORS WILL

- check that parents and students have signed the contract
- sign planners regularly (every week whenever possible)
- raise any issues with setting or completing homework with students, parents and teachers when appropriate.