

6 December 2017

Dear Parents/Carers

**Re: Year 7 Carol Service - Wednesday 13th December 2017**

We are delighted to confirm that our Year 7's have been invited to St Michael and St Mary Magdalene C of E Church, Easthampstead, to have the opportunity to take part in a non religious carol service and listen to readings which explain our culture and traditions around Christmas. Last years service was thoroughly enjoyed by Year 7.

We will be leaving school at 1.15pm and will be walking via the local pathways. We expect to be back in school by 2.40pm ready for PREP.

The date coincides with the school's Christmas lunch offer (for those who have purchased tickets) and therefore Year 7's will be released early for their lunch break at 12.30pm. Any student who has not purchased a ticket, and therefore not having the Christmas meal, will require a packed lunch on that day.

We are mindful that there may be some parents who will not wish their child to take part in this activity and therefore request that you **please complete and return the reply slip to indicate your choice either way.**

Should you have any concerns, please do not hesitate to contact me via email at [richard.lake@epschool.org](mailto:richard.lake@epschool.org) or via telephone on 01344 390806.

**Yours faithfully**

**Mr Richard Lake  
Assistant Headteacher - Raising Aspirations**

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**REPLY SLIP - please return to Finance via the post box in the Maths corridor**

**St Michael and St Mary Magdalene C of E Church - Wednesday 13th December 2017**

Student's Name: ..... TG : .....

I do not give permission for my child, named above, to attend and wish him/her to remain in school. They will be asked to read quietly in a supervised study area during this time. I will check they have a reading book.

**Please complete the section below, in full, if you are giving permission for your child to take part.**

- I give permission for my child, named above, to attend the Year 7 Carol Service.
- I understand that all normal precautions will be taken by the school to ensure, as far as possible, my child's safety and wellbeing during the trip.

**Signature:**..... (Parent/Carer) **Date:**.....

**Please list any medical conditions below:**

.....  
**Please confirm the emergency contact details for your child on the day of the trip:**

**Name:**..... **Contact Number:** .....

