

# Easthampstead Park Community School

## Standards and Expectations



### School uniform

The school uniform is an important part of the culture and ethos of our school. An overview of uniform expectations is included below. Please remember that all students should be wearing the winter uniform when we start back in September; polo shirts are not to be worn during the Autumn term.

- Canvas shoes and black trainers are not permitted; only shoes that can be polished.
- Girls' skirts must be worn at a suitable length, on or just above the knee and not rolled up.
- Trousers must be **grey**, not black.
- Blazers and ties are to be worn in school at all times unless at the discretion of staff.
- Belts must be black or navy with no big buckles or logos.
- Hoodies and highly visible branded clothing are not permitted in school.

We fully expect families to support the school in these high expectations without exception. If students are not dressed correctly they may be sent home to change into proper uniform when necessary. Please can I ask for your support in ensuring that your child is dressed properly by not sending them to school with a note to cover items of missing clothing / footwear for any period beyond one day.

### Jewellery

- Ear studs are to be worn in the ear lobe only, where a clear or flesh coloured retainer can be worn flush against the ear (in the case of a large hole piercing) or a small plain single stud, no brightly coloured or patterned earrings or ear horns are allowed. Studs can be gold, silver or clear but must be discreet in size and appearance. No other earrings are permitted in the ear.
- Nose studs must fit flush against the skin with no projection visible.
- Plain lip studs must fit flush against the skin with no projection visible.
- One plain finger ring with no raised setting.
- One discreet bracelet.
- One discreet necklace can be worn underneath a shirt or blouse.
- We do not allow students to wear plasters over their piercings.

All of the above items must be removed before participating in PE and PA lessons where the wearing of jewellery may be problematic.

### Make-up

- Make-up is not permitted for students in Key Stage 3.
- Discreet make up may be worn in Year 9 and above, natural in look and suitable for a working environment.
- Excessive eyeliner, excessive eyebrows, heavily applied foundation, bright lipstick, bright blusher, and false eyelashes are not permitted.
- Fingernails must be coated with a clear nail varnish with acrylic nails not permitted.

Students will be asked to remove excessive make-up and nail varnish.

### Tools for learning

As part of our commitment to develop them as independent learners, all students are expected to come to school with the necessary equipment to take an active part in lessons. Students are required to have the following:

- A suitable sized school bag (no handbags) - large enough to hold A4 folders, books and PE kit.
- Pencil case with black, pink and green pens, colouring pencils/pens, ruler and eraser.
- A reading book.
- Student Planner, which is a vital means of communication between home and school.
- School branded PE kit is required for every PE lesson.
- Food ingredients as directed by the Food Technology teacher.

If students choose not to cooperate with these requirements, appropriate consequences will be applied which could result in students having items confiscated, being asked to wear school property, being removed from break or lunchtime or being asked to work in the school inclusion room.

## Home learning

At EPCS, we recognise the importance of students investing in private study beyond the classroom if they are to stand the very best chances of success in their studies. We adopt a differentiated approach to home learning, which takes a different form in Discovery School and Destiny School.

### Discovery School:

#### Literacy and numeracy

In Year 7 and Year 8, home learning focuses on the basics of literacy and numeracy. Every student is expected to complete a minimum of two hours a week on MyMaths and their progress is monitored by their Maths teacher. They are also expected to read for a minimum of two hours a week. Reading lists to support students and parents are available on the literacy pages, under the 'teaching and learning' tab on the school website.

#### Exam/Assessment revision

Revision for assessments in all subjects throughout the year and especially for the end of year exams is compulsory and students are expected to complete this when it is set. This may be for a half term or end of unit test or the learning of key words or definitions on a more regular basis (for example in MFL).

#### Enrichment projects

All subjects offer half termly home learning projects which are designed to stimulate creativity and engagement in learning. These projects are posted on the website and also shared with students through Google Classroom. Students are strongly encouraged to complete these enrichment projects and are rewarded if they do so.

#### Intervention

Students will be expected to complete any work that they did not finish in a lesson when the expectation was that they should have been able to finish it but lack of focus or effort meant that they did not. Equally, where there are concerns about a student's progress, intervention work to be completed at home will be given and the expectation is that this will be completed by the deadline set.

### Destiny School:

As students move into the examination phase of their education, expectations around homework change.

The core subjects (English, Maths and Science) set a minimum of one homework per week, lasting between 45 - 60 minutes.

The foundation subjects, which students have selected for their options, set a minimum of one homework per fortnight, lasting between 45 - 60 minutes.

Non-examined subjects (PE, PSHE and Citizenship) do not routinely set homework.

Additional homework may be set and there is an expectation that students will be routinely reinforcing their learning through revision.

Digital Learning Tools which can be accessed 24/7 are GCSEPod, PIXL Apps and MyMaths.

## Mobile phones and electronic devices

- Students in years 7 and 8 are required to hand in their mobile phones or electronic devices during morning tutor and collect at the end of PREP.
- If you need to get hold of your child please go through the school office who will pass on a message to your child.
- Students are to contact parents through the school telephones at Welfare and/or Raising Standards in an emergency.

If a student does not hand their phone in to their tutor then teachers will confiscate them.

- In Year 9, 10 and 11 students are permitted to use mobile phones at the discretion of teaching staff within class to support learning.
- Students are not permitted to use mobile phones during break and lunchtimes.
- Students are to contact parents through the school telephones at Welfare and/or Raising Standards in an emergency.

Mobile phones can be an excellent learning tool when used appropriately in some lessons. However, mobile phones are only to be used with the permission of the teacher. Teachers can confiscate mobile phones if they are affecting and impacting on learning within the classroom.

If appropriate the mobile phone will be returned to the student at the end of the day or parents/carers may be asked to collect the phones from main reception. The school cannot take responsibility for students' personal mobile phones or electronic devices that are lost or damaged on school site.

### **Behaviour in school and the wider community**

The vast majority of our students exhibit excellent and courteous behaviour at all times and are a credit to their families. Our ethos is very simple: "Respect and Pride". The school has high expectations of the way students behave both in school and in the local community. Students must go straight home at the end of the day unless they are taking part in an organised school activity supervised by a member of staff. Students must not behave in an anti-social or inconsiderate way within the community. Due to potential risk to the health, safety and welfare of all members of the school community, as well as possible damage to the school's reputation, any incident when a student fails to heed these instructions will be dealt with seriously.

### **Detentions**

It is sometimes necessary for us to sanction students if they do not follow our Respect and Pride ethos. The formality and length of the detention will increase as the severity of the misdemeanour increases. Please note that a student may be kept behind for a maximum of 10 minutes without written notification. Detentions of a longer length will be recorded in the student's planner so please check this regularly.

#### Subject/Tutor detention

These are usually given for more minor offences e.g. repeated lateness to lessons or school, low level disruption, repeated failure to bring equipment, lack of planner etc. Detentions can be arranged at lunchtime or after school to a maximum of 30 minutes.

#### Departmental/Pastoral detention

These are given in the event of repeated misbehaviour, or if a misdemeanour is deserving of a more serious punishment, or if a student has deliberately failed to attend a subject/tutor detention. Detentions can be arranged at lunchtimes or after school to a maximum of 60 minutes.

#### School detention

These are given for repeated or more serious acts of misbehaviour or in the event of a student having deliberately failed to attend Departmental/Pastoral Detention. These are held on a Tuesday and last for 60 minutes.

#### Headteacher's detention

Served on a Friday this is the most serious detention, and is used before we use our inclusion room. This is a 90 minute detention and students are expected to perform a community service to the school.

### **Social media**

As a parent/carer you have responsibility for monitoring and ensuring that your child uses social media appropriately. As a school we are unable to monitor social media usage but if inappropriate usage is reported, we will work with parents/carers to resolve incidents and when appropriate it will be treated as a serious breach of the school behaviour policy. We also work closely with other professionals to raise concerns and this can include advising parents/carers to report incidents to the police.

### **Punctuality and attendance**

We strive for all students to achieve 100% attendance with a minimum standard of 96%. There are strong links between a student's academic success and their attendance data. Parents are reminded that the school should always be informed promptly of any absence. The school has a dedicated absence line and if your child is absent for any reason, please telephone 01344 304567 and select option 1; please send an absence note into school the following day. Holidays must not be arranged during term time. All students should arrive in school by 8.40am ready for registration, with correct uniform and equipment so that lessons can commence with the minimum of disruption.