



Easthampstead Park Community School

Ringmead
Bracknell
Berkshire
RG12 8FS

Tel: 01344 304567

Fax: 01344 867862

e-mail: info@epschool.org

L:\FINANCE\CashlessXmas\Christmas Meal 2017.docx

29 November 2017

Dear Parents/Carers

Re: Christmas meal - Wednesday 13 December 2017

I am writing to advise you that our caterers, Wilson Jones, will be serving the Christmas meal on Wednesday 13 December 2017.

The meal choice is either traditional roast turkey or a brie and winter vegetable pie, each with all the trimmings, followed by dessert (there will be a selection to choose from on the day).

The Christmas meal is £3.25 and is pre-pay only via your ParentPay account. If payment has not been received by Wednesday 6 December, we are unable to guarantee that your child will be able to be added to the event. The caterers must have final numbers to enable accurate ordering.

Your child will receive their ticket for the meal by Tuesday 12 December via their tutor.

Please be advised that there will be no other lunch options available on Wednesday 13 December. If your child does not wish to have the Christmas meal, please ensure you provide them with a packed lunch on that day. There will be the usual food offerings available to be purchased at break time; including baguettes and salad pots.

Children in receipt of free school meals (FSM)

If your child is in receipt of FSMs they will automatically be allocated a Christmas meal on the day and will receive their ticket via their tutor at the same time as their peers. Should they wish to purchase food at break time, they will need to have funds available on their school meal account. However, if your child does not wish to have the Christmas meal offered, please contact me via email at finance@epschool.org so we may ensure your child's allowance is able to be used at break time instead. You will be then be required to provide them with a packed lunch for lunch time please.

If you require your ParentPay activation information, or have any query, please do not hesitate to contact me via email at finance@epschool.org.

Yours faithfully

Miss Caron Harrison
School Business Manager



Headteacher: Mrs Liz Cook MA, BA(Hons)