

Our Ref: KCO/TOR

15th June 2017

Dear Parent/Guardian

Coach Transport to Trinity Catholic College for Year 7 - 2017/2018

Trinity Catholic College currently organises 10 coaches for the safe transport of students to and from college. In addition there are 6 coaches from East Middlesbrough which are organised by Middlesbrough Borough Council. Routes are planned around the preferred bus stops requested by families. On receipt of an application, we will allocate your child to a named coach, we will then send you a timetable of the route that your son/daughter has been allocated.

Whilst we continue to subsidise the coaches, unfortunately due to national funding issues, we have found it necessary to increase prices for school transport for the coming year to a basic price of £2.00 per day (an increase of 20p on the current cost of £1.80 a day). The payment schedule is detailed below. The college continues to considerably subsidise the transport of pupils meeting half the total cost. The 4.20pm coaches (which give transport home from extra curricular activities) will continue to run at no extra charge. Although we are disappointed at the need to increase prices, we know that our prices compare favourably to other schools in the area.

The application process is detailed below. In order for us to make efficient arrangements **the deadline dates below must be adhered to.**

The cost for pupil transport for each half term is shown in the table below.
Payment must be made prior to dates shown to ensure the availability of the correct number of coaches .

Term	Number of days	Final date to book travel	Price	Discount price for early payment	Early payment discount deadline date	Sibling price
(1a) Sept - Oct	33	14th July	£66.00	£62.00	7th July	£31.00
(1b) Nov - Dec	39	13th Oct	£78.00	£74.00	6th Oct	£37.00
(2a) Jan - Feb	25	15th Dec	£50.00	£46.00	8th Dec	£23.00
(2b) Feb - Easter	29	2nd Feb	£58.00	£54.00	26th Jan	£27.00
(3a) Easter - end of May	29	23rd Mar	£58.00	£54.00	16th Mar	£27.00
(3b) June - July	35	18th May	£70.00	£66.00	11th May	£33.00

Prices are based at a cost price of £1 per journey.

It is preferred that payment is through Parentpay, although cheques made payable to **St Hilda's Catholic Academy Trust** and cash are also accepted. Following payment, we will allocate your child to a coach and you will receive the bus pass and bus timetable by the start of August.

For coaches from East Middlesbrough that are operated by Middlesbrough Borough Council (34,35,36,37,38), payment follows the same arrangement (i.e. payment made to school). However, for free transport you must apply to Middlesbrough Council for a pass. They will contact you about this via letter. Please follow the instructions in this letter.

Parents who live 2 miles from the College and who receive free school meals or maximum Working Tax Credits and wish to travel on our coaches can apply to the Council Integrated Transport Office at Middlesbrough Council (telephone 01642 353447) for help with school transport costs. **However you should also let us know that you wish to apply for a pass.**

We take behaviour on school transport seriously. **Behaviour which distracts the driver, causes a nuisance to other pupils or causes danger may well result in sanctions which includes not being allowed to use school transport.**

Our routes are planned based on where children live. We will organise routes via most bus stops within Middlesbrough and generally within 400 yards of your home. Please state which bus stop you would like to be collected from below giving the road name.

During the Parents' Evening on **5th July 2017**, Mr Cosgrave, Assistant Headteacher, will be on hand to answer any queries you may have regarding transport. If you wish to, you will also be able to make a payment for Term 1a during the evening.

Yours sincerely

Mr K Cosgrave
Assistant Headteacher

APPLICATION FOR TRINITY CATHOLIC COLLEGE BUS PASS

2017 /2018

PLEASE RETURN TO STUDENT SERVICES

Name of child: _____

Address: _____

Bus Route/Stop Required: _____

Discount price for payments made BEFORE 7th July 2017: I enclose **£62.00** for a pass for the first half term.

Payment made on or AFTER 7th July 2017: I enclose **£66.00** for a pass that will expire at the end of the first half term.

I have applied to Middlesbrough Borough Council for a bus pass as I fit their criteria.

I acknowledge that my child needs to behave in a responsible manner on the school coach.

Parental Signature _____

Any comments/queries: