



# Rednock School

Quality, Partnership, Success

E-mail: [admin@rednock.gloucs.sch.uk](mailto:admin@rednock.gloucs.sch.uk)  
[www.rednockschool.org.uk](http://www.rednockschool.org.uk)

Proposed Policy:	Admissions 2018   2019	Responsibility Of:	Head Teacher
Date of Proposal:	September 2016		

## ADMISSIONS ARRANGEMENTS 2018 | 2019

As a Foundation School, Rednock's Governing Body is responsible for the school's admissions policy and, as such, is the Admissions Authority.

Under the DfE Admissions Code, the Local Authority is responsible for allocations of secondary school places. The School therefore operates within the Gloucestershire County Co-ordinated Admissions scheme for Year 7 entry.

In year entrance is also possible (please refer to In Year Admissions within the policy). In the first instance our Admissions Officer should be contacted on 01453 543618.

### ADMISSIONS PROCEDURE AND CRITERIA

#### Policy and Numbers

##### Years 7 – 11

The number of intended admissions for the year commencing 1<sup>st</sup> September 2018 will be **235**.

Students will be admitted at age 11 without reference to ability or aptitude.

Applications for students to join Rednock School at the beginning of Year 7 should be received by the Local Authority by the 31<sup>st</sup> October 2017.

Places at Rednock School will be offered by the Local Authority on the 1<sup>st</sup> March 2018.

##### Sixth Form

The number of intended admissions for the year commencing 1<sup>st</sup> September 2018 will be such that the total does not exceed **275**; this includes the School's admission number for **external** applicants which will be **50**; this number is however dependent on staffing and other resources required being available.

Applications from students who wish to join the School's Sixth form from other schools are welcome and will be judged against the same criteria concerning the suitability for our courses as are applied to students moving from Year 11 at this school - please refer to the School's Sixth Form Admission Policy.

## Admissions Criteria

### **Responsibility for deciding admissions criteria rests with the Governors of the School, the Admissions Authority.**

If applications for admissions exceed the number of places available, the Governors have agreed the following criteria, in the order set out below, to decide which children should be admitted:

1. A 'looked after child' (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2), child arrangements order (3) or special guardianship order (4):
  - (1) A 'looked after child' is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
  - (2) This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).
  - (3) Under the provisions of section 12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders.
  - (4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
2. Children who have a brother or sister currently attending the school, and where that sibling will also continue to be in attendance at Rednock when the applicant enters the school. (Sibling is defined as a brother or sister, half brother or half sister, adopted brother or adopted sister, step brother or step sister or the child of the parent / carer's partner and, in every case, the child must be living in the same family unit at the same address.)
3. Children who live in the priority catchment area i.e. the parishes of Dursley, Cam, Coaley, Uley, Stinchcombe, Owlpen, Nympsfield, Slimbridge, Alkington, Ham & Stone, Berkeley, Sharpness, North Nibley and Hinton & Hamfallow. A map of the catchment area is available to be viewed at school.
4. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor at the time of submitting the application. This must demonstrate that there is a very specific connection between medical need and the facilities or resources of this school. The final decision to accept a child under this category will be made by the governors' admission sub-committee through consultation with an independent medical practitioner.

5. In the event of oversubscription in any of the above criterion, places will be allocated to children with the strongest geographical claim, measured in a straight line from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie between 2 or more children on application – once criterion 5 has been followed - a process of random allocation will be followed by the School's Governing Body.

### **In-Year Admissions (Secondary Transfer)**

The Local Authority will no longer be responsible for offering places to children on behalf of all schools and academies but the Local Authority will maintain the statutory duty of being responsible and aware of all students and vacancies within schools and academies within Gloucestershire.

Any application for school places made outside the normal primary to secondary year of entry to the school must therefore be made directly to the Governing Body in the first instance. The request will be passed to the Admissions Officer.

Places will only be offered if the relevant school year group has vacancies.

If there are no places available an Indicated Interest Register will be held (see Waiting List and Indicated Interest Register)

#### Fair Access Protocols

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Therefore, should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

Likewise, pupils with a statement of Special Educational Needs (SEN) or Educational Health Care Plans (EHC) naming the school will not form part of the oversubscription criteria and places will be allocated outside the usual arrangements in this policy.

### **Waiting List and Indicated Interest Register**

#### **Primary to Secondary Transfer**

Where the number of applications exceeds the school's capacity, students who are not offered places initially will have the opportunity to place their application on a waiting list. The waiting list will be maintained for at least two terms in the academic year of admission, i.e. until 31<sup>st</sup> December following an application for admission at the start of September. If a place becomes vacant, students on the waiting list will be offered places in the order defined by the above oversubscription criteria. Priority is not given based on the date that the application for admission is received. Therefore, for example, if a student moves to a location near to the school after the normal admissions process has been completed and they have a higher priority based on the above criteria, they will be ranked above those with lower priority already on the list.

## Secondary Transfer

If there are no places available in the relevant year group, the child will be placed on an Indicated Interest Register. The order of the register will conform to the admissions criteria as listed above.

## School Transport

Home to school transport is provided by the Local Authority in specific circumstances. This includes transport for school students who need to travel 3 miles or more to their nearest school. However, parents are not entitled to free transport if they choose to send their child to a school that is not their nearest one.

Details of bus routes and current fares are available from the School Office.

Further details on transport to secondary school and an application form are available from the Transport Team (0-16) on 01452 425407 or by visiting the website on [www.gloucestershire.gov.uk/educationtransport](http://www.gloucestershire.gov.uk/educationtransport)

## Admission Appeals Procedure

Appeals against decisions on admissions to Years 7 to 11 may be made on application to an independent Appeals Committee. Details of the name and address of the clerk to the appeals committee may be obtained from the Admissions Officer at the school and full details of the appeal procedure will be sent free on request.

The Appeals Committee will meet in line with the Appeals Timetable below to consider appeals:-

### Appeals Timetable

- Appeals for on-time applications must be heard by 6<sup>th</sup> July or the next working day if the 6<sup>th</sup> July falls on a weekend.
- Appeals for late applications should be included with those being heard for the same admissions round. However, if this is not feasible, appeals for late applications must be heard within thirty school days of the appeal being lodged.
- Appeals for in-year admissions must be heard within thirty school days of the appeal being lodged.

Appeals are conducted in accordance with the DfE Regulations as to the holding of appeals on Admissions.

For full details of admissions procedures and terms, please refer to Gloucestershire County Council booklet "Applying for your child's place at secondary school" – available from the Admissions Team (0-16) on 01452 425407 or from the GCC website at [www.gloucestershire.gov.uk/schooladmissions](http://www.gloucestershire.gov.uk/schooladmissions).