

If your child is not going to be in school please remember to call us on every day of their absence giving the reason for absence on the absence line:

**01453 540755**

or alternatively leave a text message on :

**07624 813504**

People you can contact who can help with advice

Attendance Clerk

Mrs Mazzone: 01453 540755

Attendance, Welfare and Parental Support Advisor :

Mrs Sykes: 07850 649832

01453 540743

Community Support Officers:

- Brunel - Mrs Price: 01453 540775
- Darwin - Mrs Jones: 01453 707573
- Hubble - Mrs Harris: 01453 707548
- Jenner - Mrs Dummelow: 01453 540774

Community Leaders:

- Brunel - Mrs Barker
- Darwin - Ms Merchant
- Hubble - Miss Peverley
- Jenner - Mr Kelly



## Illness and Absence from School

A guide for parents and carers

As a parent we all want the best for our children and to take care of them when they are ill.

However, there is a strong link between poor attendance and low levels of achievement.

If your child is away from school for any reason it will have an impact on their learning.

**For more medical information visit:**

[www.nhsdirect.nhs.uk](http://www.nhsdirect.nhs.uk)

[www.hpa.org.uk](http://www.hpa.org.uk)

**What Does the End of Year Attendance Percentage Really Mean?**

**There are only 190 days in a School Year**

Percentage	How much school have you missed?		
	School Days	School Weeks	Lesson Time Missed
99.4%	1		5 hours
97.3%	5	1	25 hours
94.7%	10	2	50 hours
92.1%	15	3	75 hours
89.4%	20	4	100 hours
86.8%	25	5	125 hours
84.2%	30	6	150 hours
81.5%	35	7	175 hours
78.9%	40	8	200 hours

**REMEMBER - The lessons missed in school will NOT be repeated.**

**We want all children to be able to attend 100% of the time. However 97% is considered 'Good'.**

**From September 2015 children with below 90% attendance have been classed as**

**'Persistent Absentees'.**

**When should my child stay at home?**

**When assessing whether to send your child to school or not—consider whether an adult would take the day off from work in a similar situation.**

**You do not need to keep your child away from school if they have:**

**Athlete's foot, Cold Sores, Conjunctivitis, Glandular Fever, Head Lice, Tonsillitis, Cold, Cough, Headaches, Sore throat.**

If we believe that your child is absent without a genuine reason, or they are frequently off with illness, we may request medical evidence, or discuss your child with the Local Authority.

If you suspect that your child may be missing school or is unhappy at school, please contact us as soon as possible so that we can work together to resolve difficulties.

Make it clear to your child that you do not approve of them missing school, but be on the alert for any particular reasons for them not wanting to attend.

If you need to make a medical appointment, please try to make it out of school hours.

If this is not possible, then your son/daughter should show their medical card or a letter from you, giving details and time of the appointment, to their tutor during registration.

They should retain the card / letter and give it to the receptionist as they sign out of school.