



# Rednock School

Quality, Partnership, Success

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Proposed Policy:	Charging & Remissions	Responsibility Of:	Finance Manager
Date of Ratification:	June 2016	Date of Review:	June 2017

## CHARGING & REMISSIONS POLICY

### BASIC PRINCIPLES

- All schools must provide free education for their registered students, provided it takes place wholly or mainly during school hours.
- School hours are those when a school is actually in session, not including mid-day break.
- The main exception is that a charge may be made for musical tuition.
- Under certain circumstances, a third party may charge parents/carers direct for activities organised in school hours.
- Charging is permitted for education provided out of school hours, unless it is required to fulfil a prescribed public examination, is within the requirements of the National Curriculum or to fulfil statutory duties relating to religious education when only charges for board, lodging or residential trips can be made.
- Governors can choose to remit charges in whole or part.
- Voluntary contributions may be requested for any activity provided it is clear that there is no obligation to contribute and that there will be no differentiations between those who contribute and those who do not.
- Rednock is an Extended School and we look to encourage use of the school by students, staff and external providers.

## LETTINGS

### Current School Year Charges

The following list of charges is set in accordance with reference to other Secondary Schools in Gloucestershire and in line with local market forces.

<b>CHARGES - SEPTEMBER 2016</b>			
<b>Facility</b>		<b>Weekday Evening Charge Per Hour 6 – 8.30pm</b>	<b>Weekend &amp; School Holiday Charge Per Hour</b>
Drama Suite 1 & 2		£22.00 / Hour	£22.00 / Hour
Learning Resource Centre		£22.00 / Hour	£22.00 / Hour
Main Hall		£27.00 / Hour	£27.00 / Hour
Dining Hall		£27.00 / Hour	£27.00 / Hour
Classroom		£22.00 / Hour / Classroom	£22.00 / Hour
IT Classroom		£22 / Hour By Special Arrangement	£22.00 / Hour
Kitchen		£22.00 / Hour	£22.00 / Hour
Norman Hill		£22.00 / Hour	£22.00 / Hour
AWP & Changing Facilities	£57.00 / Hour		
AWP, Changing Facilities & Floodlights	£60.00 / Hour		
Sports Hall	£32.00 / Hour Weekday Evening   Weekend   School Holiday		
Sixth Form Centre	£50.00 / Hour Weekday Evening   Weekend   School Holiday		
Music Building	£27.00 / Hour Weekday Evening   Weekend   School Holiday		

- Hire of School at weekdays and weekends
- All lettings to be concluded by 8.30pm inclusive of clearing away and exit of the school
- Activities beyond 8.30pm by arrangement only
- Catering requirements to be arranged directly through the School's Caterers

### MUSIC LESSON CHARGES

The School's current music charges are varied and difficult to regulate. It has therefore been agreed by the Governing Body to simplify these charges and provide a system that can be monitored easily by both the Music Department staff and the Finance Office staff in collecting the funds.

The figures the school have arrived at, are based on the amount we are charged by our Peripatetic Teachers, which are the current Musician Union teaching rates per hour.

**Charges from September 2016:**

- Individual Student Lesson           £160.00 / Term (maximum 10 lessons)
- Group Lesson                           £100.00 / Term (maximum 10 lessons)
- Single Lesson of 20 Minutes       £117.00 / Term (maximum 10 lessons)

PUBLIC EXAMINATIONS

Parents / Carers will be expected to pay for:

- entry where the school has not prepared the student for a prescribed examination in that academic year
- re-entry for a module if it is the student / parents who wish the examination to be re-sat
- private entries where, for good educational reasons, the school feels that no entry should be made
- entry for non-prescribed examinations
- invigilation costs if the parents / carers requested the examination entry and no other internal candidates are sitting examinations
- the cost of re-scrutiny of examination papers where the re-scrutiny is not requested by the school
- the recovery of fees where, without good cause, the student has failed to complete the examination requirements

WILFUL DAMAGE

Parents / Carers will be required to reimburse the school for damage to school property for which their child is responsible.