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27th September 2018

Dear Parent/Carer

Lunch Money Payments

We would just like to remind you that the cost of a lunch in school is £2.30 per day or £11.50 per week.

All lunch money **MUST** be paid in advance for the week therefore you should send in your child's payment into school on a Monday for the coming week.

Payment can be made by:

Cash/Cheque: Lunch money envelopes can be found at the school office. Please ensure you complete the information requested in full including the child's name, class and how much the envelope contains. This should be placed in the dinner money box in reception or your child can place it in the various dinner money boxes around the school so we can credit their account.

Card: You can now make payment via credit/debit card by telephoning the school office on the number above.

If you think you may be entitled to Free School Meals for your child/children and have not already applied, or if you are unsure if you have already qualified for this award/check expiry please contact Northumberland County Council on 01670 623 592.

Please be aware that free school meals **are not backdated** therefore any debt that has accrued since the beginning of term will still need to be paid to the school. It is therefore very important to apply for this as soon as possible to avoid further costs occurring.

Yours Faithfully,

Mrs Valentine
Finance Officer

